

Nextel Online® my View

Optimize the way you access information with a custom Nextel Online view


Customize your phone's Nextel Online home page from your PC. Create your own folders and bookmarks, rename and rearrange menu options to design a unique home page for your phone.


What You Need

- Nextel Internet-ready phone
- A qualifying Nextel Online (NOL) service plan: NOL Plus, Premium Web or Full Service Package
- Nextel Member Name and Password
- PC with access to the Internet



my View Terms

 **Folders** - Are typically used to organize home page contents. They may contain additional folders and/or bookmarks.

 **Bookmarks** - Link directly to information such as a Web site, a phone number or a Private ID.

Nextel-controlled folder - A folder or bookmark that was included with your Nextel Online service. These items may be edited, moved or hidden but not deleted.

Locked Site - A folder or bookmark that cannot be edited, moved, hidden or deleted. **What's New** and **Nextel.com** folders are locked.

Don't Show on Phone - This option allows you to "hide" folders and bookmarks so they don't appear on the your phone's NOL home page.

Note: Nextel routinely adds new content and services to the folders provided with your Nextel Online service. Content added to folders that you have hidden will display on the my View Web page but will be hidden from your phone's home page.

Register with Nextel

Note: If you already have a Nextel Member Name and Password, proceed to Login to my View.

1. From nextel.com on your PC, click **Register with Nextel**.
2. Complete the **Member Information** and **Phone Information**. **Account Information** may be skipped unless you require Administrator access.

3. Complete the registration process by clicking on the link contained in your confirmation email.

Customize Your Home Page

Login to my View

1. From nextel.com on your PC, click **MyNextel**.
2. Click the **my View** link.
3. Enter your Nextel Member Name and Password and click **Login**.
4. Your default home page is displayed as a Folder Tree.

User Tip: Before you get started, print a copy of your default home page in the event you want to return to the original settings.

Add a Folder or Add a Bookmark

1. Choose the section where the new folder or bookmark should appear by clicking the button to the left.
2. Click **Add Folder** or **Add Bookmark**.
3. Enter the folder or bookmark name. Names may be up to 20 characters.
 - For Bookmarks: Select the type of bookmark you are creating: **Web site address**, **Phone number**, or **Private ID**. Enter the information as shown in the examples.

*Note: Web site addresses must be entered in full (e.g. http://www.example.com). To determine if the address is a valid Web site, click **Test Web Site**. (Does not verify wireless compatibility.)*

4. If desired, check the **Don't show on phone** box to "hide" the folder or bookmark from your phone's home page.
5. Click **Save** then click **OK** to confirm the changes. The Folder Tree will display with the new folder or bookmark added at the bottom of the selected section.
6. To move the folder or bookmark to its desired location, proceed to *Move a Folder or Bookmark*.

Move a Folder or Bookmark

1. Select the folder or bookmark to be moved. When moving a folder, all contents within the folder will be moved with it.
2. Click **Move**. An expanded Folder Tree will display with horizontal lines appearing for each available location.
3. Select a new location for the item by clicking the button to the left.
4. Click **Save** then click **OK** to confirm the changes.

Edit a Folder or Bookmark

You may modify the folder or bookmark name, change the bookmark type or apply/remove the option **Don't show on phone**.

1. Select the folder or bookmark to be modified.
2. Click **Edit**.
3. Edit the appropriate text boxes. To hide information from the home page on your phone, check the **Don't show on phone** box.
4. Click **Save** then click **OK** to confirm the changes.

Delete a Folder or Bookmark

1. Select the item to be deleted.
2. Click **Delete** then click **OK** to confirm the changes.

Note: Folders and their contents cannot be deleted in one step. Each item in a folder must be deleted individually before deleting the folder.

Send to Phone

After making changes to my View, click **Send to Phone** to transmit your new home page to your phone. If you do not send the changes to your phone, the update will automatically occur within 5 days.